

Notary Public Policy for Belmont County District Library

Locations: Martins Ferry, Bethesda, Bridgeport, Powhatan Point, Shadyside and Victoria Read at Flushing

The Belmont County District Library provides free notary service. Although notaries are available at all locations, we cannot guarantee that a notary will be on staff at all times. We suggest you call ahead to verify if a notary will be present and available.

You are required to have proper identification.

Notaries adhere to the Ohio Revised Code: Section 147.

Documents we will not notarize:

- Mortgage and Housing Refinance documents
- Final Wills
- Notary Protests
- Homeland Security I-9 Forms
- Foreign documents written in any language other than English
- Titles without buyer address and name (state law requires this section complete, regardless of circumstance)

We reserve the right to refuse notarizing documents for any legal reason or reason pertaining to library operation.

NOTE: In the State of Ohio, we cannot certify documents. We will not certify copies of birth certificates, marriages, death certificates, divorce, or naturalization certificates.